February 17, 2017 CATS Meeting

Fleet Services
Motor Pool & Transportation Solutions
Motor Pool
Motor Pool Rental Options

Daily, Weekly, and Monthly vehicle rental options available:

- Compact Sedan
- Midsize Sedan
- Minivans
- Large SUV's
- Pickup Trucks
- 16ft Box Truck

All rentals include credit card for fueling during trips. No out of pocket costs for travelers.

24 hour pickup and drop off options available.
New In-State Rental Procedure

• No longer requires a Trip ID / TEM Number

• Department can still enter that information to tie the trip to TEM system

• Account number, sub account, object code, and project can all be recorded on each trip

• Costs for rental (insurance & fuel) will bill on a Service Billing document to the account entered

• Default object code (6080) will be used if none is entered
Reporting Options

• Drivers (and arrangers) can view reports from FleetCommander.

• Detailed cost reports for closed rentals will be available one week after the rental is completed. Insurance and rental costs will be shown.

• In process of interfacing fuel charges to this system.
Welcome to the IU Fleet Services Motor Pool

Renting a vehicle at IU

Fleet Services is home to the IU Motor Pool, which provides rental vehicles for university transportation needs.

Several different types of vehicle are available for rental. If we don't have what you need. We will do our best to find it from our vendor partners.

Who can rent a vehicle?

Faculty, staff and temporary employees can rent our vehicles for university business purposes. Approved organizations can also rent vehicles, but there are separate procedures for student rentals.
Drivers can see reservations and the status under My Schedule
Reservation Summary - reservations for a given date range
Reservation Details – audit details for changes to reservation status
Completed Reservations – reservations that are finished
**Reservation Detailed Billing – Totals for rental and insurance**
  (totals are complete after one week)
Late Return – Rentals not returned by reserved end time
Campus Commute Shuttle

Shuttle service between Bloomington and IUPUI campus

Four trips per day Monday – Friday

Direct billed to departmental University account

www.campuscommute.com

$8.50 each way
Other Transportation Solutions

1. Department assigned vehicles
   - Vehicles are leased with no upfront costs to departments
   - Monthly lease payments plus insurance, fuel, and repairs are charged to departmental account
   - Lease terms from 12 months and beyond as needed

2. Fueling and Repairs on departmental assigned vehicles
   - 24 hour fueling available at Fleet Services Garage
   - ASE “Blue Shield” certified repair facility
Off Road Vehicle Registration

- Golf carts, utility vehicles, ATV’s
- Register with Fleet Services at
  https://fleetservices.indiana.edu
Providing safe, reliable, and cost effective vehicles for your university transportation needs…

Fleet Services
Indiana University
801 N Range Road
Bloomington, IN 47408

Phone: 812-855-3300
Fax: 812-855-9352
Email: motrpool@indiana.edu  iufleet@indiana.edu

Hours: 6 am – 10 pm
       Monday – Friday