Three systems, recharged

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WHAT IS PROJECT RECHARGE?

Update, replace, & consolidate

Kuali Financial System
• Updated to the latest version

Travel and Expense System
• Replacing TEM with a new system based on Chrome River

Procure to Pay (P2P) System
• Consolidating various purchasing functions into a single marketplace Procure to Pay (P2P) system
P-Card impact – Separation of duties

- New policy
- Policy Compliance Review Changes
- Receipts Required for All P-Card Transactions
- Streamlined Object Codes
- Separation of Duties
CHROME RIVER NEWS

- Meeting card

  ✔ Will follow P-card policy
No TA therefore no encumbrances

- Only the Expense Reimbursement (formerly the TR)
- Important to set up the trip in advance of departure in order for the receipts to flow directly to your trip and start your expense report.
Setting up Trip in Advance

- Snap and Send
- Forward and Forget
CR will not follow KFS routing

- Delegation will be different.

<table>
<thead>
<tr>
<th>Chrome River</th>
<th>TEM</th>
</tr>
</thead>
<tbody>
<tr>
<td>Delegate</td>
<td>Profile Arranger</td>
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<tr>
<td>Super Delegate</td>
<td>Org Arranger</td>
</tr>
<tr>
<td>Approval Delegate</td>
<td>Account Delegate</td>
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</tbody>
</table>
P-CARDS IN CHROME RIVER

New P-Card Policy

- Who can have a card
- Cardholder responsibilities
- Allowable use
- Sanctions for misuse
Policy Compliance Review Changes

• AP will no longer conduct a monthly, statement policy audit review.
• Audits will be strategic.
• Fiscal staff will audit expense reports to confirm policy compliance and to resolve non-compliant transactions.
• P-Card staff is available to help.
P-CARDS IN CHROME RIVER

Receipts Required for All P-Card Transactions

• ALL P-Card transactions require an itemized receipt regardless of total

• Receipts > $75 rule applies ONLY to Travel expenses
P-CARDS IN CHROME RIVER

Streamlined Object Codes

- Improve coding accuracy and efficiency
- We’re trying to smooth out the selections
- Status updates will follow
P-CARDS IN CHROME RIVER

Separation of Duties

• Departments will share Chrome River Expense Report tasks to reduce fraud and error

• As a best practice, the initiator, reconciler and approver will be three, different university employees

• Fiscal Officer must not approve transactions she/he has initiated or reconciled
CHROME RIVER SNEAK PEEK
ADD EXPENSES (TILES)
ADD EXPENSES (DRAWERS)
ADD EXPENSES
DETAIL (FORM)
SNAP AND SEND

ARCO #8209
950 NORTH 85TH ST
SEATTLE, WA 98103

Invoice # 902745
Date 06/12/09
Time 01:03PM
Auth # 261580
Sequence # 291

DEBIT Acct #
XXXXXXXXXXXXXX1100

PIC # 04

Pump: 07
Gallons: 20.290
Price: $2.659

Product: Unlead BT
Amount: 53.95

Trans Fee: $0.45
Total Sale: $54.40

PAYMENT FROM PRIMARY ACCOUNT
Thank you for Using ARCO
Please Come Back Again!!
FUEL SALE
RECEIPT GALLERY

Add Expenses

Create New

E-Wallet

All
Credit Card
Personal Account

Offline
Recycle Bin

E-Receipts

Receipt Gallery
CURRENCY CONVERTER

Car Rental

Date: 10/25/2017

Spent: 2,123.00 RUB

FX
- PAB - Panama Balboas
- PEN - Peru Nuevos Soles
- PGK - Papua New Guinea Kina
- PHP - Philippines Pesos
- PKR - Pakistan Rupees
- PLN - Poland Zloty
- PYG - Paraguay Guarani
- QAR - Qatar Riyals
- RMB - China (old)
- RON - Romania New Leu
- RSD - Serbia Dinars
- RUB - Russia Rubles

36.83 USD
## CURRENCY CONVERTER

### Car Rental

<table>
<thead>
<tr>
<th>Date</th>
<th>10/25/2017</th>
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<tbody>
<tr>
<td>Spent</td>
<td>2,123.00</td>
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<tr>
<td>FX Rate</td>
<td>0.0173497233</td>
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<tr>
<td>Pickup Date</td>
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<tr>
<td>Return Date</td>
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TRAINING RESOURCES IN CHROME RIVER
TRAINING RESOURCES IN CHROME RIVER

Welcome to the Chrome River Help Center
Information, Tutorials, FAQs and More

Search

Getting Started  Create A Report  Email Receipts
Quick-Start Video

Get up and running with Chrome River MERCURY in just a few minutes as you learn how to navigate, how to start a new report, and where to find your expenses, receipts and transactions.
STAY INFORMED OF NEW DEVELOPMENTS

Updates on Project Recharge will continue as it progresses

- Targeted updates to specific audiences
- Updates from us: Meetings and infoshares
- More information, timeline, and continuous updates: uits.iu.edu/projectrecharge
- Direct questions on this project: recharge@iu.edu