POLICY:
- The new University Records Retention and Disposition Policy, Number RM-01, will soon be posted in the section of the University Policies web site called “Under Review” for at least 30 days.

RECORDS RETENTION SCHEDULE DATABASE:
- Planning to go live on Monday June 3.
- You will access it through One.IU or at https://rrs.iu.edu.
- The new database REPLACES all existing records retention schedules. If you have any old schedules on web sites, please replace with the link or directions to the new database.
- Each Records Retention Area has a Records Coordinator who provides subject matter expertise.
- If you would like to add a new schedule to the database, email archives@indiana.edu.

WEB SITE:

OVERSIGHT COMMITTEE:
- The University Records Management Working Group (URMWG) ends in June 2019, then a new Committee outlined in the new Policy will take on the role of oversight and guidance to...

MANAGEMENT OFFICE:
- The IU Bloomington Libraries Archives will take on management of the policy, database, web site, Records Coordinators list, and committee. Lead: Molly Wittenberg, molwayne@indiana.edu.